

**Alvah N. Belding Memorial Library
Library Board Minutes
February 26, 2024**

Board Members Present: Ron Gunderson, Thomas Cameron, Sherri Hughes, Jan Lamborne, Kathy Lehman

Board Members Absent: None

Director: Britney Dillon

City Council Liaison: Jeannine Leary

Guests: Betty Jenkins

1. **Call to Order and Roll Call:** Meeting was called to order by Ron G. at 5:30pm.
2. **Approval of Agenda:** Motion made by Sherri to approve the agenda and supported by Ron. Ron reminded us that a discussion follows the motion before voting. Motion carried. Motion passed.
3. **Approval of Minutes:** Motion made by Tom to approve the January 22, 2024 minutes as presented and supported by Tom. Motion carried. There was concern about a discrepancy about the Bills, Britney confirmed it was taken care of. Comment from Kathy and Jan about a typo, from GRFF to GRCF. Motion approved.
4. **Public Comment:** There was no public comment.
5. **Library Reports:** Director's, Youth Services, Circulation, Donations, and Financial Reports were all reviewed. These reports were received for filing.

Comments on Reports:

- a. **Director's:** Andy will be here to discuss and address flooring.

Dementia Kits are completed will go out soon.

After a meeting with Bruce Cook about the Battle of the Books, things are going smoothly. Final battle is at the end of the month.

Brintey said Communication does wonders.

Trouble with a little 3yr. old boy has been addressed using the Patron Conduct Policy.

- b. **Youth Services:** Barbara's Summer Reading event- Touch a Truck Program. There will be a Firetruck, Police Car, Big tractor, Dump truck, maybe more, and the road will be blocked off.
- c. **Adult Programs:** Michelle has two programs scheduled sponsored by the Friends - A True Crime author and an Expert on Great Lakes Shipwrecks.
- d. **Circulation:** Comment was made on the many new members and the number of weeded books.
- e. **Monthly Financial Reports:** Millage check mid March
- f. **Donations:** None

6. **Notice of Paid bills:** A motion was made by Jan to approve January payment of bills and supported by Ron. Motion passed. Approved.

7. **Communication and Correspondence:** No communication, All okay.

8. **Unfinished Business:** No unfinished business.

9. **New Business:**

- a. Bylaws should be reviewed. Ron asked if we should have a review page. Ron, Kathy and Britney will meet and review Bylaws before April Board meeting and present them to the Board for review at the April Board meeting.
- b. An overview of The Library Policy Manual will also be done.
- c. Kathy would like to do an overview of sections of Bylaws and Policy at each meeting. Britney will have the first section ready for April.
- d. The Policy concerning seasonal workers, addressing working and PTO days need to be addressed. Britney will print a new copy of an updated version of the employee handbook.

Public Comment: City Council Liaison Jeannine L. informed us of the road work to take place in summer of 2025.

Trustee Comments:

Sherri H.- Expressed sorrow for Britney's loss.

Tom C.- Expressed his sympathy for Britney. He will be absent for the March Board Meeting.

Jan L.- Impressed with all the programs - a great thing for the community.

Kathy L.- No comment.

Ron G. Thank you for being here

Motion to adjourn at 6:06 made by Sherri and supported by Ron. Motion carried.

